



®Practice Transitions Made Perfect™

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# PRACTICE VALUATION APPLICATION

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**ADS South, LLC**  
24 Cathedral Place Suite 600  
St. Augustine, FL 32084

770-664-1982  
Fax: 678-965-1812  
info@adssouth.com  
[www.adssouth.com](http://www.adssouth.com)

*All ADS companies are independently owned and operated*

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**Owner Personal Information - Please fill in completely and legibly**

First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

Degree DDS \_\_\_\_\_ DMD \_\_\_\_\_ Other \_\_\_\_\_ Date of Birth \_\_\_\_\_ Spouse's Name \_\_\_\_\_

Practice Trade Name \_\_\_\_\_

GP or Specialty \_\_\_\_\_ If incorporated, are you a "C" or a "S" Corporation? C \_\_\_\_\_ S \_\_\_\_\_

Corporation Suffix: PC \_\_\_\_\_ PA \_\_\_\_\_ APDC \_\_\_\_\_ LLC \_\_\_\_\_ LLP \_\_\_\_\_ Other \_\_\_\_\_

Name of President / Manager \_\_\_\_\_ Secretary \_\_\_\_\_

Name any other officers and all shareholders by percent interest \_\_\_\_\_

Reason for Appraisal \_\_\_\_\_ Date of Preparation \_\_\_\_\_

What is your website address? \_\_\_\_\_

Practice Street Address \_\_\_\_\_

City \_\_\_\_\_ County/Parish \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Practice Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_ May we fax to this number? \_\_\_\_\_

E-mail Address \_\_\_\_\_ Can we send private e-mail to you? \_\_\_\_\_

Website \_\_\_\_\_

Cell Phone Number \_\_\_\_\_ Home Phone Number \_\_\_\_\_

Home Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Accountant \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail \_\_\_\_\_

Attorney Name \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail \_\_\_\_\_

Leasing Agent Name \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail \_\_\_\_\_

How did you hear about ADS South, LLC? \_\_\_\_\_

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## **List of Items Required**

- \_\_\_\_\_ Last three years **Schedule C** from personal tax return **with Statement of Other Expenses, or**
- \_\_\_\_\_ Last three years of the **complete Schedule 1120 or 1120S.**
- \_\_\_\_\_ Latest Year-to-date profit and loss statement for the current year.
- \_\_\_\_\_ Latest year's W-2 forms for employees with employee's position written on each W-2.
- \_\_\_\_\_ Aged Accounts Receivable Report (provide only the one page summary)
- \_\_\_\_\_ Production by Provider report for last year and current year to date
- \_\_\_\_\_ Production by Category report for last year and current year to date
- \_\_\_\_\_ Production and Collection Summary Report
- \_\_\_\_\_ Report of patients by age
- \_\_\_\_\_ Report of patients by zip code or town
- \_\_\_\_\_ Copy of contracts with any associates, partners, or employees
- \_\_\_\_\_ A copy of your office lease.
- \_\_\_\_\_ A copy of any equipment appraisal report
- \_\_\_\_\_ Copies of any equipment leases and list of any leased equipment
- \_\_\_\_\_ Copy of your current fee schedule and fee schedule for any plans
- \_\_\_\_\_ List of loans against practice and payoff balances
- \_\_\_\_\_ Photographs of all rooms and exterior of office.
- \_\_\_\_\_ A diagram of the office layout -- may be hand drawn.
- \_\_\_\_\_ Complete list of all major items to be included in the sale and date of acquisition of major items. (Use list on last pages)
- \_\_\_\_\_ List trade names and addresses of any other practices that you own and any shared employee positions
- \_\_\_\_\_ Appraisal fee of \$2,950 for General Practice or \$3,500 for specialty practices (\$1,000 if executed Sales Consulting Agreement is sent with appraisal information). Call for fees for appraisals involving divorce valuations or testimony.
- \_\_\_\_\_ Your urgency in selling practice. ("10" represents selling in 30 days. "1" represents selling in 2 years.)

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## **Personal Data**

Dental School Alma Mater \_\_\_\_\_ Year Graduated \_\_\_\_\_

Year Beginning Practice in City \_\_\_\_\_ Year Beginning Practice in Current Location \_\_\_\_\_

Right or Left Handed \_\_\_\_\_ Purchase or Scratch Start \_\_\_\_\_

From whom was practice purchased \_\_\_\_\_ What Year \_\_\_\_\_

Gross Income of practice when purchased \$ \_\_\_\_\_ Purchase price of practice \$ \_\_\_\_\_

Professional Organizations \_\_\_\_\_

Post Graduate Degree \_\_\_\_\_ Alma Mater \_\_\_\_\_

Date Completed \_\_\_\_\_ Specialty or Designations \_\_\_\_\_

Board Qualified? \_\_\_\_\_ Board Certified \_\_\_\_\_ States Licensed: \_\_\_\_\_

Do you have an associate? \_\_\_\_\_ Do you have a partner? \_\_\_\_\_

Do you share space? \_\_\_\_\_ Is there an assignable written agreement? \_\_\_\_\_

Is there a buy-out agreement? \_\_\_\_\_ Is there an assignable restrictive covenant? \_\_\_\_\_

What are the terms of the covenant \_\_\_\_\_

What are the terms of the buy-out agreement \_\_\_\_\_

Has an associate or partner left your practice in the last two years? \_\_\_\_\_ When? \_\_\_\_\_

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## **Office Data**

Office Sq. Footage \_\_\_\_\_ Expandable Footage \_\_\_\_\_

Current Monthly Rental Amount \$ \_\_\_\_\_ Is Office Handicapped Accessible? \_\_\_\_\_

Number of Parking Spaces \_\_\_\_\_ Proximity of Parking \_\_\_\_\_

Total Number of Equipped Operatories \_\_\_\_\_ Number of Plumbed But Unequipped Operatories \_\_\_\_\_

Number of Operatories used primarily by dentists \_\_\_\_\_ Number of Operatories used primarily by hygienists \_\_\_\_\_

Number of Unplumbed and Empty Operatories \_\_\_\_\_ Do you or your entity own your building? \_\_\_\_\_

Do you want to sell the building? \_\_\_\_\_ Legal Name of Owner \_\_\_\_\_

Was building appraised? \_\_\_\_\_ When? \_\_\_\_\_ Appraised Price \$ \_\_\_\_\_

If not appraised, estimated price \$ \_\_\_\_\_ If Not for Sale, Monthly Rental Amount \$ \_\_\_\_\_

Annual Property Taxes \$ \_\_\_\_\_ Annual Property Insurance \$ \_\_\_\_\_

If you do not own your office, what is the Date of Lease \_\_\_\_\_ Date Lease Ends \_\_\_\_\_

Describe any renewal options \_\_\_\_\_ Option to Purchase? \_\_\_\_\_

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## Post-Sale Information

Plans after the sale of your Practice \_\_\_\_\_

**Days/Week Currently Worked:** \_\_\_\_\_

**Enter number of days/week you would like to work for the buyer after the sale**

Desired Work Days/Week 1st Year \_\_\_\_\_

Desired Work Days/Week 2nd Year \_\_\_\_\_

Desired Work Days/Week 3rd Year \_\_\_\_\_

Desired Work Days/Week 4th Year \_\_\_\_\_

Desired Work Days/Week 5th Year \_\_\_\_\_

Desired Work Days/Week 6th Year \_\_\_\_\_

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## Practice Data

Has your practice been appraised before? \_\_\_\_\_ When? \_\_\_\_\_ By Whom? \_\_\_\_\_

Previous Appraisal Price \$ \_\_\_\_\_ Have you previously tried to sell your practice? \_\_\_\_\_ When? \_\_\_\_\_

Did you use a broker? \_\_\_\_\_ Who? \_\_\_\_\_ Is your practice currently listed with another broker? \_\_\_\_\_

Who: \_\_\_\_\_ Have you used a management consultant in the past five years? \_\_\_\_\_ Who? \_\_\_\_\_

Results \_\_\_\_\_

Describe any internal marketing \_\_\_\_\_

Describe any external marketing \_\_\_\_\_

Has your practice gross changed significantly? \_\_\_\_\_ Why: \_\_\_\_\_

Do you provide Nitrous Oxide? \_\_\_\_\_ Conscious Sedation or DOCS? \_\_\_\_\_ IV Sedation? \_\_\_\_\_ Mercury free? \_\_\_\_\_

Active patients (how many different patients treated in last 18 months) \_\_\_\_\_ How many new patients per month \_\_\_\_\_

Average number of patients treated per day by dentist \_\_\_\_\_ by hygienist \_\_\_\_\_

How far ahead is owner scheduled? \_\_\_\_\_ Hygienist? \_\_\_\_\_

% Practice Income from Cash \_\_\_\_\_%

% of Patients Paying Cash \_\_\_\_\_%

% Practice Income from full fee Insurance \_\_\_\_\_%

% of Patients with full fee Insurance \_\_\_\_\_%

% Practice Income from reduced fee plans \_\_\_\_\_%

% of Patients with reduced fee plans \_\_\_\_\_%

% Practice Income from Capitation \_\_\_\_\_%

% of Patients with Capitation \_\_\_\_\_%

% Practice Income from Medicaid \_\_\_\_\_%

% of Patients with Medicaid \_\_\_\_\_%

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## Scheduling Data

Monday \_\_\_\_\_ Tuesday \_\_\_\_\_ Wednesday \_\_\_\_\_  
Thursday \_\_\_\_\_ Friday \_\_\_\_\_ Saturday \_\_\_\_\_

Owner Hours Worked/Week \_\_\_\_\_ Associate Hours Worked/Week \_\_\_\_\_  
Hygiene Hours Worked/Week \_\_\_\_\_ Dentist Patient Visits Per Year \_\_\_\_\_  
Hygiene Patient Visits Per Year \_\_\_\_\_ Number of Days Worked Per Year \_\_\_\_\_  
Number of Weeks Worked Per Year \_\_\_\_\_ What is Your Collection Percentage? \_\_\_\_\_  
Actual Accounts Receivable Balance \$ \_\_\_\_\_ What is the Patient Credit Balance? \$ \_\_\_\_\_  
Accounts Receivable: Current \$ \_\_\_\_\_ 30 days \$ \_\_\_\_\_ 60 days \$ \_\_\_\_\_ 90 days \$ \_\_\_\_\_ >90 days \$ \_\_\_\_\_  
What Type Recall System? \_\_\_\_\_ What Type Practice Management Software? \_\_\_\_\_

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## Collections by Service

Hygiene \_\_\_\_\_% Operative \_\_\_\_\_% Pedodontics \_\_\_\_\_% Orthodontics \_\_\_\_\_% Implants \_\_\_\_\_%  
Removable Prosthetics \_\_\_\_\_% Fixed Prosthetics \_\_\_\_\_% Endodontics \_\_\_\_\_% Periodontics \_\_\_\_\_%  
Oral Surgery \_\_\_\_\_% Cosmetic \_\_\_\_\_% TMJ Treatment \_\_\_\_\_% Soft Tissue Management \_\_\_\_\_% Other \_\_\_\_\_%  
**TOTAL** (should be 100%) \_\_\_\_\_% What is referred out? \_\_\_\_\_

**Is any of your reported income from any other source than patient treatment from this practice? \_\_\_\_\_ If so, how much for each year?**

**\$ \_\_\_\_\_ in 201 \_\_\_\_\_ \$ \_\_\_\_\_ in 201 \_\_\_\_\_ \$ \_\_\_\_\_ in 201 \_\_\_\_\_**

What is the source of the other income? \_\_\_\_\_

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## Fee Schedule

Adult Prophy 01110 \$ _____	Panoramic X-Ray 00330 \$ _____
Two Surface Anterior Composite 02331 \$ _____	Two Surface Posterior Composite 02386 \$ _____
Core Build-Up Including Pins 02950 \$ _____	Crown – Porcelain/Ceramic 06740 \$ _____
Crown - Gold/Porcelain 02750 \$ _____	Labial Porcelain Veneer 02962 \$ _____
Anterior Root Canal 03310 \$ _____	Bicuspid Root Canal 03320 \$ _____

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## Demographic Data

What is the approximate population of your city or town? \_\_\_\_\_ Of your drawing area? \_\_\_\_\_

Major employers in the area \_\_\_\_\_

Describe any major economic changes in your drawing area \_\_\_\_\_

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## Staff Data

<u>Position</u>	<u>Month/Year Hired</u>	<u>Expected to stay?</u>	<u>Annual Value of Benefits</u>	<u>Annual Salary</u>
Receptionist	_____	_____	\$ _____	\$ _____
Office Manager	_____	_____	\$ _____	\$ _____
Insurance	_____	_____	\$ _____	\$ _____
Other Front Desk	_____	_____	\$ _____	\$ _____
Bookkeeper	_____	_____	\$ _____	\$ _____
Assistant	_____	_____	\$ _____	\$ _____
Assistant	_____	_____	\$ _____	\$ _____
Assistant	_____	_____	\$ _____	\$ _____
Assistant	_____	_____	\$ _____	\$ _____
Assistant	_____	_____	\$ _____	\$ _____
Hygienist	_____	_____	\$ _____	\$ _____ or _____ %
Hygienist	_____	_____	\$ _____	\$ _____ or _____ %
Hygienist	_____	_____	\$ _____	\$ _____ or _____ %
Hygienist	_____	_____	\$ _____	\$ _____ or _____ %
Lab Technician	_____	_____	\$ _____	\$ _____
Lab Technician	_____	_____	\$ _____	\$ _____
Associate	_____	_____	\$ _____	\$ _____ or _____ %
Associate	_____	_____	\$ _____	\$ _____ or _____ %
Associate	_____	_____	\$ _____	\$ _____ or _____ %
Other _____	_____	_____	\$ _____	\$ _____
Other _____	_____	_____	\$ _____	\$ _____

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What Benefits do you provide for the staff ? \_\_\_\_\_

Cost of Benefits provided for each employee: \_\_\_\_\_

Do You Hire Any Unpaid Family? \_\_\_\_\_ What position do they hold and what is the estimated fair market value of their job? \_\_\_\_\_

Are there any family or other employees who are paid more/less than the normal salary for their position? \_\_\_\_\_

Which positions and amount of over/under compensation for each? \_\_\_\_\_

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## **Collection Centers**

	Current Year to Date Collections	Last Year Collections	Two Years Ago Collections
Year	1/1/201__ to ____/____/201__	201__	201__
Gross Collections	\$ _____	\$ _____	\$ _____
Owner	\$ _____	\$ _____	\$ _____
Hygienists	\$ _____	\$ _____	\$ _____
Associate	\$ _____	\$ _____	\$ _____
Associate	\$ _____	\$ _____	\$ _____
Associate	\$ _____	\$ _____	\$ _____

How is associate compensated? Amount? \$ \_\_\_\_\_ per year or \_\_\_\_\_ % of collections or production

How is hygienist compensated? Amount? \$ \_\_\_\_\_ per year or \_\_\_\_\_ % of collections or production

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## **Practice Conformity Data**

Does practice meet OSHA standards? \_\_\_\_\_ If not, why not? \_\_\_\_\_

Does practice conform with HIPAA requirements? \_\_\_\_\_ Why not? \_\_\_\_\_

Do you forgive any insurance copayments? \_\_\_\_\_ Explain and how much \_\_\_\_\_

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Have you received any disciplinary actions in the past seven years? \_\_\_\_\_ Explain \_\_\_\_\_

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Have you had any practice-related lawsuits filed against you in the past ten years? \_\_\_\_\_

Explain \_\_\_\_\_

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Are there any health problems which would affect your practice of dentistry? \_\_\_\_\_ Explain \_\_\_\_\_

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Describe your practice, staff, patients, community and practice philosophy \_\_\_\_\_

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Describe anything that would be considered a negative about your practice \_\_\_\_\_

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## **Insurance Explanation**

Total expense for Insurance \$ \_\_\_\_\_ How much of total is for owner health insurance? \$ \_\_\_\_\_

How much of total is for staff health insurance? \$ \_\_\_\_\_ How much of total is for owner life insurance? \$ \_\_\_\_\_

How much of insurance is for owner personal benefits, i.e. disability? \$ \_\_\_\_\_

How much of total is for malpractice? \$ \_\_\_\_\_ How much of total is for building insurance? \$ \_\_\_\_\_

## **Taxes and Licenses Explanation**

Total expense for taxes \$ \_\_\_\_\_ How much of total is for payroll taxes? \$ \_\_\_\_\_

How much of total is for staff payroll tax? \$ \_\_\_\_\_ How much of total is for owner payroll tax? \$ \_\_\_\_\_

How much of total is for ad valorem / property taxes? \$ \_\_\_\_\_ How much of total is for real estate taxes? \$ \_\_\_\_\_

## **Pension Explanation**

Total expense for pension plan \$ \_\_\_\_\_ How much of total is for staff? \$ \_\_\_\_\_

How much of total is for owner? \$ \_\_\_\_\_

## **Benefits Explanation**

Total expense for employee benefits \$ \_\_\_\_\_ How much of total is for staff? \$ \_\_\_\_\_

How much of total is for owner? \$ \_\_\_\_\_

## **Reduced Fee Plans**

<b><u>Plan</u></b>	<b><u>Percent of your standard fee</u></b>	<b><u>Plan</u></b>	<b><u>Percent of your standard fee</u></b>
_____	_____ %	_____	_____ %
_____	_____ %	_____	_____ %
_____	_____ %	_____	_____ %
_____	_____ %	_____	_____ %
_____	_____ %	_____	_____ %
_____	_____ %	_____	_____ %
_____	_____ %	_____	_____ %
_____	_____ %	_____	_____ %
_____	_____ %	_____	_____ %
_____	_____ %	_____	_____ %

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## Specialty Practice Supplement for Orthodontic Practices

Total number of patients in treatment: Adult \_\_\_\_\_ Child \_\_\_\_\_ Complete banding treatment patients: Adult \_\_\_\_\_ Child \_\_\_\_\_

Partial banding treatment patients: Adult \_\_\_\_\_ Child \_\_\_\_\_ Number of patients in partial treatment: Adult \_\_\_\_\_ Child \_\_\_\_\_

Patients in retention: Adult \_\_\_\_\_ Child \_\_\_\_\_ Patients in TMJ treatment \_\_\_\_\_

Current contracts balance \_\_\_\_\_ Accounts receivable balance (money past due) \$ \_\_\_\_\_

Number of patients in treatment no longer paying fees \_\_\_\_\_ Attach a detailed list of patients and stage of treatment for each

New starts this year as of Jan. 1, 201 \_\_\_\_\_ New starts in last twelve (12) months \_\_\_\_\_

Cost of average full treatment: Child \$ \_\_\_\_\_ Adult \$ \_\_\_\_\_

Average down payment for records \$ \_\_\_\_\_ Banding \$ \_\_\_\_\_

Average fee per visit \$ \_\_\_\_\_ Average fee per retention patient: Initial \$ \_\_\_\_\_ Periodic \$ \_\_\_\_\_

Average fee for partial treatment: Adult \$ \_\_\_\_\_ Child \$ \_\_\_\_\_

Average fee for TMJ treatment: \$ \_\_\_\_\_

Do you use: Begg \_\_\_\_\_% Edgewise \_\_\_\_\_% Invisalign \_\_\_\_\_% Other - \_\_\_\_\_%

Describe technique, banding, etc. most commonly used: \_\_\_\_\_

\_\_\_\_\_

What percent of your patients are from dentist referrals? \_\_\_\_\_%

Describe your referral base: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Explain the best strengths and worst weaknesses of your practice: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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## **Specialty Practice Supplement for Oral Surgery Practices**

What percent of practice is: Exodontia \_\_\_\_\_% Maxillofacial \_\_\_\_\_% TMJ \_\_\_\_\_% Cosmetic \_\_\_\_\_%

Trauma \_\_\_\_\_% Other \_\_\_\_\_% Describe \_\_\_\_\_

Describe typical anesthesia technique for in-office surgery: \_\_\_\_\_

At what hospitals do you have privileges? \_\_\_\_\_

Have you lost privileges at any hospital? \_\_\_\_\_ Which ones? \_\_\_\_\_

What percent of your patients are from dentist referrals? \_\_\_\_\_%

Describe your referral sources (number, ages, etc.) \_\_\_\_\_

Explain the best strengths and worst weaknesses of your practice \_\_\_\_\_

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## **Specialty Practice Supplement for Periodontal Practices**

What percent of practice income is: Implants \_\_\_\_\_% Surgical \_\_\_\_\_% Non-Surgical \_\_\_\_\_% Recall \_\_\_\_\_%

Other \_\_\_\_\_% Describe \_\_\_\_\_

Describe anesthesia techniques used: \_\_\_\_\_

What percent of your patients are from dentist referrals? \_\_\_\_\_%

Do you use a laser? \_\_\_\_\_ What brand? \_\_\_\_\_ Do you have a cone beam X-Ray? Brand? \_\_\_\_\_

Describe implant treatment – brands, etc. \_\_\_\_\_

Describe your referral base: \_\_\_\_\_

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Explain the best strengths and worst weaknesses of your practice \_\_\_\_\_

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# Equipment List

Under Acquired, enter approximate date of purchase

Under Description, enter Make and Model

## Reception

Quantity Acquired   Description

___	___	_____	Waiting Room Chairs
___	___	_____	Waiting Room Tables
___	___	_____	Waiting Room Lamps
___	___	_____	Pictures/Decorations
___	___	_____	
___	___	_____	
___	___	_____	

## Business Office

Quantity Acquired   Description

___	___	_____	Business Office Desk
___	___	_____	Business Office Chair
___	___	_____	Copy Machine
___	___	_____	File Cabinets
___	___	_____	Typewriter
___	___	_____	Computer
___	___	_____	Printer
___	___	_____	Software
___	___	_____	
___	___	_____	
___	___	_____	
___	___	_____	

## Private Office

Quantity Acquired   Description

___	___	_____	Desk
___	___	_____	Chair
___	___	_____	Bookcase
___	___	_____	
___	___	_____	

## Lounge

Quantity Acquired   Description

___	___	_____	Refrigerator
___	___	_____	Table & Chairs
___	___	_____	Microwave
___	___	_____	
___	___	_____	
___	___	_____	

## Mechanical

Quantity Acquired   Description

___	___	_____	Compressor
___	___	_____	Vacuum Pump
___	___	_____	Air Dryer
___	___	_____	
___	___	_____	

**X-Ray Equipment**

Quantity Acquired   Description

\_\_\_\_\_ Panorex X-Ray  
\_\_\_\_\_ Cone Beam X-Ray  
\_\_\_\_\_ Film Processor  
\_\_\_\_\_ Developing Tank  
\_\_\_\_\_  
\_\_\_\_\_

Are X-Ray units Digital? \_\_\_\_\_

**Tanks**

Quantity Acquired   Description

\_\_\_\_\_ Nitrous System  
\_\_\_\_\_ Tank Valves  
\_\_\_\_\_ Air Dryer  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Lab**

Quantity Acquired   Description

\_\_\_\_\_ Model Trimmer  
\_\_\_\_\_ Lathe  
\_\_\_\_\_ Furnace  
\_\_\_\_\_ Splash Hood / Shield  
\_\_\_\_\_ Vibrator  
\_\_\_\_\_ Casting Machine  
\_\_\_\_\_ Suck Down Unit  
\_\_\_\_\_ Articulators  
\_\_\_\_\_ Surveyor  
\_\_\_\_\_ Plaster Bins

**Lab cont'd.**

Quantity Acquired   Description

\_\_\_\_\_ Vacuum Mixer  
\_\_\_\_\_ Lab Handpieces  
\_\_\_\_\_  
\_\_\_\_\_

**Sterilization**

Quantity Acquired   Description

\_\_\_\_\_ Autoclave  
\_\_\_\_\_ Ultrasonic Cleaner  
\_\_\_\_\_  
\_\_\_\_\_

**Hygiene #1**

Quantity Acquired   Description

\_\_\_\_\_ Patient Chair  
\_\_\_\_\_ Dental Units  
\_\_\_\_\_ Doctor's Stool  
\_\_\_\_\_ Assistant's Stool  
\_\_\_\_\_ Light  
\_\_\_\_\_ Mobile Carts  
\_\_\_\_\_ Prophy Jet  
\_\_\_\_\_ Cavitron  
\_\_\_\_\_ High Speed HP  
\_\_\_\_\_ Low Speed HP  
\_\_\_\_\_ Curing Light  
\_\_\_\_\_ X-Ray Units  
\_\_\_\_\_ Computer

**Hygiene #2**

Quantity Acquired   Description

_____	_____	_____	Patient Chair
_____	_____	_____	Dental Units
_____	_____	_____	Doctor's Stool
_____	_____	_____	Assistant's Stool
_____	_____	_____	Light
_____	_____	_____	Mobile Carts
_____	_____	_____	Prophy Jet
_____	_____	_____	Cavitron
_____	_____	_____	High Speed HP
_____	_____	_____	Low Speed HP
_____	_____	_____	Curing Light
_____	_____	_____	X-Ray Units
_____	_____	_____	Computer
_____	_____	_____	_____
_____	_____	_____	_____

**Hygiene #3**

Quantity Acquired   Description

_____	_____	_____	Patient Chair
_____	_____	_____	Dental Units
_____	_____	_____	Doctor's Stool
_____	_____	_____	Assistant's Stool
_____	_____	_____	Light
_____	_____	_____	Mobile Carts
_____	_____	_____	Prophy Jet
_____	_____	_____	Cavitron
_____	_____	_____	High Speed HP
_____	_____	_____	Low Speed HP
_____	_____	_____	Curing Light

**Hygiene #3 cont'd.**

Quantity Acquired   Description

_____	_____	_____	X-Ray Units
_____	_____	_____	Computer
_____	_____	_____	Nitrous Meter
_____	_____	_____	_____
_____	_____	_____	_____

**Hygiene #4**

Quantity Acquired   Description

_____	_____	_____	Patient Chair
_____	_____	_____	Dental Units
_____	_____	_____	Doctor's Stool
_____	_____	_____	Assistant's Stool
_____	_____	_____	Light
_____	_____	_____	Mobile Carts
_____	_____	_____	Prophy Jet
_____	_____	_____	Cavitron
_____	_____	_____	High Speed HP
_____	_____	_____	Low Speed HP
_____	_____	_____	Curing Light
_____	_____	_____	X-Ray Units
_____	_____	_____	Computer
_____	_____	_____	_____
_____	_____	_____	_____

**Operatory #1**

Quantity Acquired   Description

_____	_____	_____	Patient Chair
_____	_____	_____	Dental Units
_____	_____	_____	Doctor's Stool

**Operator #1 cont'd.**

Quantity Acquired   Description

_____	_____	_____	Assistant's Stool
_____	_____	_____	Lights
_____	_____	_____	Mobile Carts
_____	_____	_____	Prophy Jet
_____	_____	_____	HS HP's
_____	_____	_____	SS HP's
_____	_____	_____	Electric HP's
_____	_____	_____	Curing Light
_____	_____	_____	X-Ray Units
_____	_____	_____	Computer
_____	_____	_____	Nitrous Meter
_____	_____	_____	Amalgamator
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	

**Operator #2**

Quantity Acquired   Description

_____	_____	_____	Patient Chair
_____	_____	_____	Dental Units
_____	_____	_____	Doctor's Stool
_____	_____	_____	Assistant's Stool
_____	_____	_____	Lights
_____	_____	_____	Mobile Carts
_____	_____	_____	Prophy Jet
_____	_____	_____	HS HP's
_____	_____	_____	SS HP's
_____	_____	_____	Electric HP's
_____	_____	_____	Curing Light

**Operator #2 cont'd.**

Quantity Acquired   Description

_____	_____	_____	X-Ray Units
_____	_____	_____	Computer
_____	_____	_____	Nitrous Meter
_____	_____	_____	Amalgamator
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	

**Operator #3**

Quantity Acquired   Description

_____	_____	_____	Patient Chair
_____	_____	_____	Dental Units
_____	_____	_____	Doctor's Stool
_____	_____	_____	Assistant's Stool
_____	_____	_____	Lights
_____	_____	_____	Mobile Carts
_____	_____	_____	Prophy Jet
_____	_____	_____	HS HP's
_____	_____	_____	SS HP's
_____	_____	_____	Electric HP's
_____	_____	_____	Curing Light
_____	_____	_____	X-Ray Units
_____	_____	_____	Computer
_____	_____	_____	Nitrous Meter
_____	_____	_____	Amalgamator
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	



**Operator #4**

Quantity Acquired   Description

_____	_____	_____	Patient Chair
_____	_____	_____	Dental Units
_____	_____	_____	Doctor's Stool
_____	_____	_____	Assistant's Stool
_____	_____	_____	Lights
_____	_____	_____	Mobile Carts
_____	_____	_____	Prophy Jet
_____	_____	_____	HS HP's
_____	_____	_____	SS HP's
_____	_____	_____	Electric HP's
_____	_____	_____	Curing Light
_____	_____	_____	X-Ray Units
_____	_____	_____	Computer
_____	_____	_____	Nitrous Meter
_____	_____	_____	Amalgamator
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Operator #5**

Quantity Acquired   Description

_____	_____	_____	Patient Chair
_____	_____	_____	Dental Units
_____	_____	_____	Doctor's Stool
_____	_____	_____	Assistant's Stool
_____	_____	_____	Lights
_____	_____	_____	Mobile Carts
_____	_____	_____	Prophy Jet

**Operator #5 cont'd.**

Quantity Acquired   Description

_____	_____	_____	HS HP's
_____	_____	_____	SS HP's
_____	_____	_____	Electric HP's
_____	_____	_____	Curing Light
_____	_____	_____	X-Ray Units
_____	_____	_____	Computer
_____	_____	_____	Nitrous Meter
_____	_____	_____	Amalgamator
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Operator #6**

Quantity Acquired   Description

_____	_____	_____	Patient Chair
_____	_____	_____	Dental Units
_____	_____	_____	Doctor's Stool
_____	_____	_____	Assistant's Stool
_____	_____	_____	Lights
_____	_____	_____	Mobile Carts
_____	_____	_____	Prophy Jet
_____	_____	_____	HS HP's
_____	_____	_____	SS HP's
_____	_____	_____	Electric HP's
_____	_____	_____	Curing Light
_____	_____	_____	X-Ray Units
_____	_____	_____	Computer
_____	_____	_____	Nitrous Meter

**Operatory #6 cont'd.**

Quantity Acquired Description

\_\_\_\_\_ Amalgamator  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Operatory #7**

Quantity Acquired Description

\_\_\_\_\_ Patient Chair  
\_\_\_\_\_ Dental Units  
\_\_\_\_\_ Doctor's Stool  
\_\_\_\_\_ Assistant's Stool  
\_\_\_\_\_ Lights  
\_\_\_\_\_ Mobile Carts  
\_\_\_\_\_ Prophy Jet  
\_\_\_\_\_ HS HP's  
\_\_\_\_\_ SS HP's  
\_\_\_\_\_ Electric HP's  
\_\_\_\_\_ Curing Light  
\_\_\_\_\_ X-Ray Units  
\_\_\_\_\_ Computer  
\_\_\_\_\_ Nitrous Meter  
\_\_\_\_\_ Amalgamator  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Operatory #8**

Quantity Acquired Description

\_\_\_\_\_ Patient Chair  
\_\_\_\_\_ Dental Units  
\_\_\_\_\_ Doctor's Stool  
\_\_\_\_\_ Assistant's Stool  
\_\_\_\_\_ Lights  
\_\_\_\_\_ Mobile Carts  
\_\_\_\_\_ Prophy Jet  
\_\_\_\_\_ HS HP's  
\_\_\_\_\_ SS HP's  
\_\_\_\_\_ Electric HP's  
\_\_\_\_\_ Curing Light  
\_\_\_\_\_ X-Ray Units  
\_\_\_\_\_ Computer  
\_\_\_\_\_ Nitrous Meter  
\_\_\_\_\_ Amalgamator  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are computers networked? \_\_\_\_\_

Is all equipment in working condition? \_\_\_\_\_

If not, describe exceptions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List any other equipment to be included

Quantity Acquired   Description

_____	_____	_____	Cerec/CAD/CAM
_____	_____	_____	Zoom
_____	_____	_____	Laser
_____	_____	_____	Laser
_____	_____	_____	Intraoral Camera
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Other

Is any equipment shared with another owner? \_\_\_\_\_

Please list: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Is all equipment in working condition? \_\_\_\_\_

If not, describe exceptions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List any items **not** to be included:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Will you leave at least a one month inventory of supplies? \_\_\_\_\_

Describe any defects in your practice or building that could affect its value or performance \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do you warrant your treatment? \_\_\_\_\_

Describe warranty \_\_\_\_\_

\_\_\_\_\_

I attest that all of the information that I have provided to ADS South, LLC is true to the best of my knowledge and that there are no omissions of any information that would materially alter the value, desirability, or performance of my practice.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

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## **Office Layout**

Please provide diagram of office layout (may be hand drawn).